



# Parks and Recreation Committee Minutes

Tuesday, January 14, 2025, 12:00 p.m.  
Harrigan Centennial Hall

Members: Chair – James Poulson, Ben Hughey, Brandon Marx  
Rich Krupa, Steve Black, Katherine Prussian, Candace Rutledge  
Assembly Liaison: Kevin Mosher

## I. CALL TO ORDER

Chair Poulson called the meeting to order at approximately 12:00 p.m.

## II. ROLL CALL

Present: James Poulson, Ben Hughey, Candace Rutledge, Katherine Prussian, Brandon Marx, and Steve Black

Absent: Rich Krupa

Assembly Liaison: Kevin Mosher

Staff Present: Jess Earnshaw, Deputy Municipal Clerk, Kevin Knox, Parks and Recreation Coordinator, and Connor Dunlap, Facilities Division Supervisor

Others: None.

## III. AGENDA CHANGES

None.

## IV. APPROVAL OF MINUTES

A. December 10, 2024

**Rutledge moved to approve the December 10, 2024, meeting minutes. Motion passed unanimously by a voice vote.**

## V. REPORTS

Chair: None.

Members: None.

City Staff: Kevin Knox, Parks, and Recreation Coordinator reviewed the budget for FY26, which included several resource proposals beneficial to their

Parks and Recreation assets. He mentioned these proposals included improvements to the pool system, refurbishment for Tom Young Cabin, cross trail improvements, replacements of Kimsham ball field scoreboards, and Moller Field backstop and netting replacements. Lastly, he discussed the scheduling and process for the 2025 commercial use permits, with the assumption that they would continue operating under current codes for that season.

Assembly Liaison: None.

Other(s): None.

**VI. PERSONS TO BE HEARD** (For items OFF the agenda - Not to Exceed 3 Minutes)

None.

**VII. UNFINISHED BUSINESS**

None.

**VIII. NEW BUSINESS**

B. Discussions on Scheduling and Process for 2025 Commercial Land Use Permits

Knox discussed concerns about resource utilization at Baranof Warm Springs and considered requesting a policy to balance health, safety, and public enjoyment within current code parameters. He mentioned they anticipated an increase in permit applications, particularly for Goddard and Baranof Warm Springs, due to growing public interest. Discussions were focused on streamlining the permit application process, which was currently time-consuming. They explored improving the application process, organizing public comments better, and creating a clearer step-by-step procedure for public hearings. And suggested summarizing applications in one to two pages and considering a streamlined process for the next year.

Discussions were had about the potential increase in commercial land use permits and the need for an efficient process. Options such as extending meeting times and using a consent agenda for bulk motions were considered and concerns about limiting public comment were raised.

C. Nominations for Chair and Vice Chair

**Rutledge moved to nominate Hughey as Chair. Motion passed unanimously by a voice vote.**

**Marx moved to nominate Rutledge as Vice Chair. Motion passed unanimously by a voice vote.**

**IX. ADJOURNMENT**

The next meeting would be on February 11, 2025, at noon in Harrigan Centennial Hall. Hearing no objection, Chair Poulson called the meeting adjourned at 12:35 p.m.

Attest:  
Jess Earnshaw,  
Deputy Municipal Clerk

